



## ACCESS PARATRANSIT ADVISORY COMMITTEE MINUTES

**DATE:** Monday, Dec. 14, 2020

**TIME:** 6:00 PM – 7:30 PM PST

**LOCATION:** Virtual

*Meeting Minutes sent Jan 4, 2021*

### **ATTENDANCE**

**APAC MEMBERS:** Clark Matthews, Dorene Cornwell, David Egan, Colleen Malone, Kristina Sawyckyj, Jamilah Ibrahim, Christina Schaefer, Joe Welinske

**ABSENT:** Leonard Williams, Deborah Artis, Ginger Kwan

**METRO STAFF:** Gunner Scott, Gwen Clemens, Lorrie Alfonsi, Dion Graham, Jeremy Fichter

**GUESTS:** John Gray, MV

### **Agenda Topic 1: APAC By-Laws**

#### **Summary of discussion:**

Review draft APAC By-laws

Questions asked: Where did these originate from?

#### **Action:**

Vote on Adopting the By-Laws

No edits, changes or amendments

Bylaws were adopted by a majority vote of the Access Paratransit Advisory Committee this 14 day of 12 month, 2020 year.

- **APAC members present and voted in favor: Clark Matthews, Dorene Cornwell, David Egan, Colleen Malone, Kristina Sawyckyj, Jamilah Ibrahim, Christina Schaefer, Joe Welinske**
- **ABSENT: Leonard Williams, Deborah Artis, Ginger Kwan**

### **Agenda Topic 2:**

#### **Summary of discussion:**

Reviewed APAC leadership roles

The following members self-nominated

- Chair: Kristina at the meeting and Debra had emailed previously to self-nominate



- Vice chair: Jamilah
- Secretary: Joe

As not all members were in attendance: follow up information about those who self-nominated and ask if others interested in nominations and can still put their name in

Action: No vote taken on leadership – recommended taking a vote at the Jan 2021 meeting, Clark supports, Jamilah 2<sup>nd</sup>, David too

**All approved** – unanimously

### **Agenda Topic 3: Access Budget**

#### Summary of discussion:

Budget: 141 million for biennium approved by council – Proviso 1 million held until report to Exec Aug 31, compliance, performance, and KPI's, efficiencies and improvements and service innovations

Action: Will send out information about a sub-committee to members in the next week or so Subcommittee work will be scheduled – Colleen, Kristina, David, Doreen, and Clark interested in participating

### **Agenda Topic 4: Service Planning 101 Orientation**

#### Summary of discussion:

Presentation: Service Planning – Jeremy Fichter

To send out the Metro mobility framework report to APAC members

**Future Topics: Question** - Clark: when do King County email address get set up – Metro staff will follow up KC exec's office to set up.

#### **Date and time of the next APAC meeting:**

January 11, 2021, 6:00 PM – 7:30 PM PST